

ABERTAY HOUSING ASSOCIATION LIMITED

Minutes of the Board Meeting

Wednesday 16 September 2026 14:00 in Dryburgh Gardens Retirement Complex

Present: Ron Neave (Chair), Kath Mands (Vice-Chair), Ian Byers, Michal Kasperek, Michelle Murray and Graeme Watson.

Kevin Braidwood and Darren Keddie (via Video Conferencing).

In Attendance: Barry Moore (CE), Marjorie Sloan (CSD and Secretary), and Clare Talbot (CSO).

26/09/01 Apologies

There were apologies from Alan Fraser, Jennifer McAughtrie and Callum Main.

26/09/02 Declarations of Conflicting Interests

No Member declared a conflicting interest.

26/09/03 Minute of Board Meeting 26 August 2026

The Chair reviewed the minutes of the Board Meeting held on 26 August 2026 and asked for comments. No amendments were noted.

Approved Proposed Kath Mands, **Seconded** Michelle Murray.

26/09/04 Matters Arising

There were no matters arising.

26/09/05 Chair's Actions / Decisions between meetings

The CE presented the report and advised the Board that one Chair's Action had been taken since the Board Meeting held on 26 August 2026.

The CE outlined the details of the Chair's Action, which was confirmation of the Chief Executive's authorisation to approve the extension of Facility C with RBS, as set out in Appendix 1.

26/09/06 Loan Finance Update

The CSD provided a verbal update confirming that all documentation relating to the new CAF Bank loan was signed on 2 September 2026 and is now complete.

An extension to Facility C with RBS has been granted until 7 November 2026. All associated documentation has been approved and signed.

The proposed rule amendment was agreed at the SGM.

Board **noted** the verbal update on the Loan Finance.

25/09/07 Election of Office Bearers

The Chair explained that the election and appointment of Office Bearers would be conducted with reference to the Association's Rules.

The Secretary confirmed that the Chair was elected last year for 2025/26 and 2026/27. He would therefore continue in this role. The Chair confirmed that he would remain as Chair for 2026/27.

Appointment of Vice-Chair

The Secretary reported that Kath had confirmed that she was willing to remain as Vice-Chair. The Secretary asked whether any other Board Members wished to be considered for the role of Vice-Chair and there were no further nominations.

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Board **approved** Kath's appointment as Vice-Chair.

Appointment of Secretary

The Secretary explained that it had been previously agreed that the CSD would carry out the role of Secretary. As this appointment is made on an annual basis the Board were asked to confirm the CSD's appointment as Secretary for the year 2026/27.

Board **confirmed** the appointment of the CSD as Secretary for the year 2026/27.

25/09/08 Election of Sub-Committees

The Secretary confirmed that five Members: Ron, Kath, Kevin, Callum and Graeme had put their names forward to continue serving on the Audit, Finance and Risk Management Committee (AF&RMC). The Secretary reported that Michelle had expressed interest in joining the Committee and had submitted her name for consideration. It was proposed that all six Members be appointed.

Board **confirmed** the appointment of Ron, Kath, Kevin, Callum, Michelle and Graeme to the AF&RMC.

The Secretary confirmed that five Members; Kath, Ron, Alan, Ian and Jennifer had put their names forward to continue serving on the Asset Management and Development Committee (AM&DC). The Secretary invited expressions of interest from any other Members willing to join the Committee. Darren confirmed his willingness to join, and it was proposed that all six Members be appointed.

Board **confirmed** the appointment of Kath, Ron, Alan, Ian, Darren and Jennifer to the AM&DC.

The Secretary confirmed that a Chair and Vice-Chair will be elected at the first meeting of each Sub-Committee.

It was noted that Board Members who had not been appointed to either Sub-Committee were very welcome to attend the Sub-Committee Meetings.

25/09/09 Board and Sub-Committee Meeting Dates 2027/28

The CE talked through the calendar of meeting dates.

Board **noted** the Board and Sub-Committee Meeting Dates for 2027/28.

25/09/10 AOB

There was no further business raised under Any Other Business.

Meeting closed at 14.15hrs.